



Order No. RDO/446/2026
Dated, May 12, 2026

ORDER

This is to inform that the undersigned is directed to convey that Shri Alok Kumar Mitra, Deputy Registrar (Estab.-I) has been assigned the duty to visit the hostel and interact with the students to identify their needs and determine the areas required for improvement, such as infrastructure, student amenities, quality of foods served to the students and proper management of waste if any.

Shri Mitra will maintain a daily report and send a copy of the same to the Director, Registrar and Chief Warden in addition to his normal duties and responsibilities.

This is issued with the approval of the Competent Authority.

Registrar

To
Shri Alok Kumar Mitra, Dy. Registrar (Estab.-I)

Copy forwarded for information and necessary action to –

1. All Deans
2. All Heads of the Departments/Schools/Centre
3. All Officers
4. PS to the Director
5. PS to the Registrar
6. Record Section
7. File Copy
8. Institute Website